



## Community Reference Group meeting notes

<b>Date</b>	12 April 2019
<b>Time</b>	11.25am – 12.30pm
<b>Venue</b>	Christchurch Community House, 301 Tuam Street
<b>Attendees</b>	Ali Jones, Leanne Curtis, Deon Swiggs, Tom McBrearty, John Patterson, Evan Smith, Ken Pope, Dallas Welch (Head of Secretariat), Adair Bruorton (Inquiry Secretariat) Apologies: Peter Beck, Lucy D'Aeth, Mel Bourke, Garry Moore, Cam Preston
<b>Chair</b>	Dallas Welch
<b>Minute taker</b>	Adair Bruorton

### Welcome and Update from the Inquiry Chair

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- Dallas Welch welcomed everyone, noting apologies.
- The Community Reference Group (the CRG) agreed that Dallas would chair the meeting, as Peter Beck is away this week.
- Dame Silvia Cartwright, the Inquiry Chair, updated the CRG on recent interviews she has conducted and meetings attended. These include current and previous EQC governance and management, Greater Christchurch Psychosocial Committee, former Minister Responsible for the EQC, Tenants Protection Association, Southern Response, Christchurch City Mayor and Councillors, Mayors and CEs of the Greater Christchurch Partnership, and the Insurance Council. Further engagements continue in April and May.
- All the meetings and interviews are proving useful and insightful: in particular they emphasise how EQC's relationships with claimants and communities are just as important a factor of their effectiveness as their technical advice and process for management of claims.

### Update from the Secretariat

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- The public website and public submissions phase opened on 10 April. Submissions have started to come in. Submissions are invited through to 19 May (*now 26 May*).
- The first edition of a regular newsletter to interested people and organisations has been sent out. CRG members are encouraged to forward it on through their networks – both to raise awareness of the submissions process and invite others to receive the newsletter if they are interested in the Inquiry.
- EQC current and former staff have been invited (via EQC) to contact the Inquiry if they want to attend a staff forum. The CRG asked if EQR staff will be sent a similar invitation (Secretariat

to look into that). The Secretariat noted that it will confirm the confidentiality of staff comments/references at these forums.

- With regard to claimants being able to speak to the Inquiry about matters that are part of a confidential settlement, there is information on the Inquiry website ([eqcinquiry.govt.nz](http://eqcinquiry.govt.nz)) about EQC waiving confidentiality provisions so affected claimants can speak freely to the Inquiry; claimants need to contact their respective insurer to check their position.

## **Reaching potential submitters**

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- The CRG shared useful ideas and contacts to help ensure the Inquiry can reach particular groups of claimants and residents, such as tenants, older people and school communities and make it easy for them to make submissions.
- Suitable material for using on social media to raise interest in the Inquiry was discussed.
- Ways to encourage people to visit the public forums at Tūranga in mid-May and early June were discussed.
- Preparing a kit of background information for community groups' use in holding their own conversations about the Inquiry was suggested.

## **Next meeting**

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- Monday 13 May (morning). Purpose: Update on progress /uptake for the written submissions; further advice on and public forums.

## Actions for follow-up

	Date of meeting	Action	Responsible owner	Due date	Comments
1	12 April	Secretariat to send out invitation for next meeting on 13 May	Adair Bruorton	16 April	
2	12 April	Secretariat to follow up on contacts/suggestions with regard to possible groups of interest to the Inquiry	Adair Bruorton	18 April	
3	12 April	Secretariat to check feasibility of ex-EQR staff being contacted, to invite them to attend former-staff forums	Dallas Welch	28 March	
4	12 April	Secretariat to confirm confidentiality of comments/references at EQC staff forums	Dallas Welch	28 March	
5	12 April	Secretariat to look at preparing a 'kit' of relevant information and talking points that could be sent to community/interest groups who can work with their members to encourage preparation of submissions	Adair Bruorton	2 May	
6	12 April	Secretariat to send the CRG a short summary of the key elements of the print and social media advertising about the submissions process	Adair Bruorton	16 April	